

CAUCUS AGENDA JANUARY 20, 2016

1. Village President acts as Chairman and calls Caucus to order.
2. Chairman requests when notice of caucus was posted. Notice of caucus was posted December 29, 2015 and on Board meeting minutes on December 22, 2015.
3. Ask if all have signed the attendance sheet.
4. The electors attending the meeting shall select two tellers to canvas the vote.
5. Explain terms to be nominated for:
 - a. Three Board of Trustee positions for 2-year terms. The following board member terms are to expire April 18, 2016.
 1. Linda Collins
 2. Casey O'Brien
 3. Donald Pluemer
6. Nominations may be made by conducting a vote by secret ballot or by taking nominations from the floor. Ask caucus which they would prefer.
7. Tellers collect papers and write name on board. Chairman asks if anyone would like to withdraw. Before balloting, the caucus chairman shall announce the names of all candidates placed in nomination. If six or less names remain, the chairman may dispense with voting and these names will appear on the April Ballot. If more than six names remain, electors may vote for up to three of the names that have been nominated. The six candidates receiving the highest number of votes shall appear on the ballot.
8. When nominations are taken from the floor, each nomination must receive a second. After each nomination is made and seconded, the caucus chairperson must ask, "Are there any more nominations?" And hearing none, must announce that "nominations are closed." If more than six names are nominated, a vote is held as above.
9. Any candidates present may sign and EB-1 statement and Declaration of Candidacy Statement.
10. Adjourn caucus. Motion & Second.