**VILLAGE OF MONTFORT**

102 E. Park Street

PO Box 157

Montfort, WI 53569

March 13, 2017

 **SECOND REQUEST**

RE: Income Survey

Dear Sanitary System User:

As you are aware, the Village of Montfort is in the process of identifying and applying for funding for much needed wastewater infrastructure system improvements. USDA is an important potential source of funding. The USDA requires that an accurate Median Household Income (MHI) of the Village’s service area be obtained.

In order to establish eligibility for federal loans and grants, we are surveying all sanitary system users to determine their household income. This data will be evaluated only to determine if the project qualifies for federal financial assistance which is based on the Median Household Income of the service area.

The Wisconsin Community Action Program Association (WISCAP), a reliable, impartial and experienced technical assistance provider, is conducting this Income Survey. WISCAP will evaluate the results and report the calculated Median Household Income of the Village of Montfort to the Village and USDA.

We request that you complete and sign the enclosed Income Survey form and return it at your earliest convenience, **before March 24, 2017** to WISCAP in the enclosed, stamped envelope. ***Your survey response is very important, as the USDA requires a minimum threshold of responses in order to provide funding for these infrastructure improvements***. Your response will be held in the strictest confidence. Survey results will be shared only with the USDA. The Village of Montfort and the USDA will receive only a dollar amount identified as the MHI of the service area.

Your prompt reply and assistance are very much needed and appreciated. If you would like to discuss the Survey with WISCAP, you may contact Mark Bauman, Administrative Specialist, WISCAP, at 608-245-3290 or by e-mail at mbauman@wiscap.org.

THANK YOU for your assistance.

Sincerely,

James Schmitz, Village President