**VILLAGE OF MONTFORT OF THE BOARD OF TRUSTEES**

**COMMUNITY BUILDING, 102 E. PARK STREET, MONTFORT, WI 53569**

**August 16, 2023 7:00 P.M**

**APPROVED MINUTES**

Meeting called to order at 7:00 p.m. by President Chuck Piper.

Roll call: all were present Pat Raimer, Don Pluemer, Holly Witzig, Ryan Pilling & Jonathon Schumacher. Shawn Merkle absent.

Open Meeting Law compliance check: Agenda was posted August 15, 2023 at the Community Building, Montfort Post Office, Mills Market and at [www.villageofmontfort.com.](http://www.villageofmontfort.com/)

Motion by Pat Raimer and a second by Ryan Pilling for approval of agenda. Motion passed

Motion by Holly Witzig and a second by Ryan Pilling to Open meeting to public comments. No public comments.

Maintenance report. Public works director-Todd Griffiths reported that the pressure switch had the pool down for a day and half July 28. Pool closed for the season 8-6, but the inspection was held by Jim Udeholven 8-7 with no violations. Seal coating was done on 7-26. The company sealed in front of Raimer’s instead of where the plow scraps on Center St. Scot’s will come back and sealcoat using the remaining street fund balance. Public works put chips on the fire department before the open house. Midwest Roofing checked the roof and tightened some screws. Midwest sent a quote for 3 new vent boots for $900+. Roof hasn’t leaked since even with the hard rain. The valve was shut off on Cty I while Batton property was hooked up. There will be a preconstruction meeting tomorrow with Vierbicher’s. Public works will inquire about the curb stop for Paradis and what GPro would charge to repair/replace the hydrant by the old water tower as it leaks when turned on. With the sealcoating done, public works would like to rent a broom to sweep the rocks. After much discussion, a motion was made by Don Pluemer for public works to rent a sweeper and/or bobcat from Ryan Pilling for $100. Pat Raimer offered a second. Motion passed with a roll call vote; Holly-Yes, Jonathon-yes, Ryan P-abstaining Chuck-yes, Don-yes & Pat-yes.

Police Officer Report: On file

Fire Dept Report : Fire department and EMS open house July 26 had 176 people in attendance with 2 prospective new members. Fire department received notice they won $29k+ with a 5% local match grant. Details for exact amount is still being worked out as they were 1 of 4 to receive a share of the $178k grant. The fire/ems are reviewing their bylaws to see if changes will be made for making member(s) be present when renting the facility as there has been some problems.

New Business

Bruce Gardiner presented his contract for consideration starting January 1 as Greg Gardiner will be retiring as the village assessor. Motion made by Don Pluemer to table until next meeting. Jon S. offered a second. Motion passed.

Memorandum of Understanding between Grant County and the village of Montfort for Wisvote Data Entry Services. Don Pluemer made a motion to accept the memorandum of understanding with Grant County. Pat Raimer offered a second to accept. Motion carried with all in favor.

Temporary bartender license for Jarrett Mill- St Thomas Fest was requested. Holly Witzig made a motion to approve the temporary bartenders license for Jarrett Mills. Jonathon Schumacher offered a second. Motion passed with all in favor.

Discussion was held to determine if Grant County would collect property taxes in 2023/2024. Jonathon made a motion to sign the Grant County Tax Collection Fee Contract. Holly Witzig offered a second. Motion passed with a roll call vote; Holly-Yes, Jonathon-yes, Ryan P-Yes, Chuck-Yes, Don-Yes & Pat-Yes.

There was a bid for fixing the community building roof from Midwest Roofing. After discussion, Jon S made a motion to table to allow for additional bids to be received. Don P offered a second. Motion to table passed.

Discussion was held on what to do with the lifeguard savings account fund that was given to the village to manage in 2022. Currently it has a citizen for signature, but is under the village accounting. Jonathon S made a motion to table the discussion for the fund to allow MIC time to get an asset dissolution in their bylaws and the village to look into a referendum for the April/November election with the pool opening in 2024 using the lifeguard fund and leaving a % to the MIC committee. The % will be decided after MIC asset dissolution and 2023 pool costs are finalized. Second by Don Pluemer. Roll Call vote taken with all in favor. Motion passed,

Clerk Kayla Spurley presented the current lease for the printer is due in August. Current monthly fee for using the printer/copier for the village is $115.10 per month with negotiation the fee would be reduced to $99. Kayla requested permission for the village to buy their own printer/copy/fax. Ryan P made a motion to end the contract to buy a printer not to exceed $700 unless the current printer company offers the village to buy the printer for $50 or less. Don Pluemer offered a second. Roll call vote was taken with all in favor. Motion passed.

Motion made by Ryan P to approve the 7-19-23 minutes as read. Jon S offered a second. Motion passed with all in favor.

Motion was made by Pat R to approve the minutes as read and pay half of the lifeguard certification costs for the 2023 pool staff. Holly offered a second. Roll call vote taken with all in favor. Motion passed.

Librarian report on file.

Clerk report-Clerk Kayla Spurley will be in Appleton the week of 8-20 attending clerk convention/training.

Clerks from Rewey, Cobb and Montfort meet with Workhorse to review their system versus Quickbooks. No action will be taken at this time, but we are exploring options if Gworks requires the utility billing to be linked with their accounting system.

We should have the health insurance premiums for employees.

Kayla has requested a mentor for TID and other accounting items, MTAW has assigned Natalie Megow from Poynette as the mentor.

Final recap of the pool. Closed Sunday, August 6th. Attendance at the pool the day of Party in the Park was 200. 2023 final numbers: 49 family passes, 8 single passes, 1 senior pass, 7 value pass and 8 babysitter passes. Total 698-day fee and 201-night feen along with the pass attendance of 1112 day and 176 nights. Total attendance day was 1810 and night 377 which is down from last year 1000 from last year’s total attendance. Last year’s numbers were 45 family passes, 22 single passes, 2 senior pass, 16 10x value pass, 9 babysitter passes, day fee 1021 and night pass 100. Revenue was down $2438.63 from last year, but so was all of the bills. Signed up Swim lessons 83 (40 w pass and 43 w/o pass). Last year there was 102 signed up for lessons (47 w/pass and 55 w/o pass). Laklyn Holman donated 4 hours to the pool to help with swim lessons.

Website has had 3434 page views with 538 users.

Receivables amount due past 60 days = $125.45/ 90 days = $597.99

Motion by Holly Witzig and a second by Pat Raimer to approve General Bills, Water, & Sewer & Auto Pays as presented. Motion passed.

Motion by Holly Witzig and a second by Pat Raimer to adjourn at 10:03 p.m.

Minutes Posted on: 08-30 -2023 – Village Website, Mills Market, Community Building, and

Montfort Post Office. Kayla D. Spurley - Village Clerk/Treasurer