**VILLAGE OF MONTFORT OF THE BOARD OF TRUSTEES**

**COMMUNITY BUILDING, 102 E. PARK STREET, MONTFORT, WI 53569**

**DECEMBER 20, 2023 7:00 P.M**

**UNAPPROVED MINUTES**

Meeting called to order at 7:32.m. by President Chuck Piper.

Roll call: Present Pat Raimer, Holly Witzig, Ryan Pilling & Jonathon Schumacher and Shawn Merkle. Absent Don Pluemer.

Open Meeting Law compliance check: Revised agenda was posted December 19, 2023 at 8:24 a.m. at the Community Building, Montfort Post Office, Mills Market and at [www.villageofmontfort.com.](http://www.villageofmontfort.com/)

Motion by Jonathon Schumacher and a second by Pat Raimer for approval of agenda. Motion passed with all in favor.

Motion by Ryan Pilling with a second by Holly Witzig to Open meeting to public comments: None.

**Police Officer Report**: Office Jacobson asked that we consider a Temporary Ordinance Exemption. It can allow residents to seek approval for a short term to have something in their yard. Ie. Demo car, camper.. No action can be taken as this will need to be added to the January agenda.

He also mentioned his request for parking on one side of West Main. Balance of his report is on file.

**Maintenance report**. Public works director-Jason Sheire reported the generator needs diesel as Michek no longer is our contractor. He will call Allegiant, FS and Mulgrew to see if they will service our community as we have a small tank.

The new duplex moved the shut off valve and added rock. A 12ft wrench is needed to turn the valve off/on. Currently they borrowed one from Dodgeville. Jason will make one.

He inquired how OT is paid if you use vacation during the week. It was confirmed that OT is paid after 40 regular hours are worked. He asked if employees could have comp time instead of overtime. They can but it will be calculated at 1.5 hours for every 1 hour of overtime. It will be kept on the employee time sheet and clerk was instructed to have payroll system keep track of it as well.

**Fire Dept Report**: Pump cooler was installed. Cab lock still not in, but bill was submitted. Fire department year is December 1 to November 31 so they can calculate the fireman’s time given. Fire department looking to seek a $65k grant with 8% match; however, this grant was not in the budget so they will not pursue it.

Doug Bartow discussed the county mutual aid agreement. We will need a resolution to replace resolution from 2009 in order for it to be approved. It will be added to the January agenda. As of to date, there is no billable calls.

 **New Business**

Following up on the UW Platteville Engineering project. When we entered the contract with the university, there was a clause about gifts given to the engineering department. They group did a great job as students. Shawn made a motion to send the UW Platteville Engineering a gift of $500 with Holly offering a second. Roll call vote taken: Holly, Ryan, Jonathon, Pat, Chuck and Shawn all voting yes. Motion passed.

Following the election rules resolution 2023-05 Clerk’s Appointment Poll Workers 2023-24 was discussed. Pat Raimer offered a motion to approve the resolution 2023-05 Clerk’s Appointment Poll Workers 2023-24. Shawn offered a second. Motion passed with all in favor.

Discussion was had to have West Main Street parking be allowed on 1 side of the street due to trucks having difficulty getting through when cars are parked on both sides of the street. Clerk was advised to follow the procedure used to amend the ordinance for the parking change made on Wisconsin Street.

Jonathon S. made a motion to approve the special board meeting 12-4-23, public hearing meeting 11-15-23 and the regular board meeting 11-15-23 with correction of Nicole Klaas in attendance for the MIC group. Pat Raimer offered a second. Meeting minutes were approved.

Previous meeting actions/decision for the Haase lot. A discussion was held with it being decided to have officer Jacobson go discuss this matter with Haase’s. He will have village attorney letter from May, 2021 with him.

Park Street project was tabled to next month’s meeting so the board members could review the details provided by Vierbicher.

Edge reimbursement had not action taken as Mr. Edge did not provide an itemized receipt as request. For the record he did send receipts for total bill.

MIC group (Michelle Winkers and Nicole Klaas) asked why they got a survey to review when they requested a referendum. Clerk Kayla explained that a referendum needs to have the wording done by a lawyer and be ready to send to the county by January 22. When working with the county clerks, both suggested a survey as its chance to be successful would be higher as there is other referendum items for the April election. It was Grant County that provided the village with the Fennimore School survey.

**Librarian report** on file.

**Clerk report**

Kayla reported that both county’s property taxes had been sent out. The personal property tax for Grant County had the return address of the village office instead of the county. Those taxes if paid to the village will be sent to the county. Grant county taxes are paid to Grant County and all Iowa County property taxes are paid to the village treasurer.

Grant County Economic Development sent an email advising we need more housing the in the county.

Annexation inquires from D. Leix and R. Pilling have not moved forward as the required forms to start the process have not been submitted.

Moving Seniors an Upland Hills exercise program lead by a physical therapist and PA requested to use the community building to hold exerci class here in Montfort. After some discussion a motion was made by Holly Witzig with Jonathon S allowing the Moving Seniors class to use the community building the same day as the ARDC. Motion passed.

Website has had 3348 page views with 387 users.

Receivables amount due past 60 days = $1227.38/ 90 days = $19.62

Motion by Pat Raimer and a second by Jonathon S. to approve General Bills, Water, & Sewer & Auto Pays as presented. Roll call vote was taken: Shawn-yes, Pat-yes, Chuck-yes, Ryan-yes, Jonathon-yes and Holly-yes. Motion passed

No action was taken on employee contracts as some of the wording needed to be changed and due to time. It was tabled to next meeting.

Motion by Holly Witzig and a second by Pat Raimer to adjourn at 11:00 p.m.

Minutes Posted on: 1-4-2024 – Village Website, Mills Market, Community Building, and

Montfort Post Office. Kayla D. Spurley - Village Clerk/Treasurer