**VILLAGE OF MONTFORT OF THE BOARD OF TRUSTEES**

**COMMUNITY BUILDING, 102 E. PARK STREET, MONTFORT, WI 53569**

**February 21, 2024 7:00 P.M**

**APPROVED MINUTES**

Meeting called to order at 7:00 p.m. by President Chuck Piper.

Roll call: Present Chuck Piper, Pat Raimer, Holly Witzig, Ryan Pilling, Don Pluemer, Jonathon Schumacher and Shawn Merkle

Open Meeting Law compliance check: Agenda was February 15, 2024 to village website, Mills Market, Community Building & Montfort Post Office

Motion by Ryan Pilling and a second by Holly Witzig for approval of agenda. Motion passed with all in favor.

Motion by Pat Raimer with a second by Holly Witzig to open meeting to public comments: Mindy Toay appeared on behalf of the MIC to inquire about when the survey would be sent. Jonathon S. suggested that it be done by April 30th with the pool committee and MIC to help draft the survey.

**Maintenance report**. Public works director-Jason Sheire wanted confirmation of the hours public works was to work so the 2024 employee contracts could be updated and signed. Pat Raimer made a motion the hours be 7-3:30 with half hour unpaid break. All board members voted to approve. He discussed the upkeep needed for the parks with approval to put dirt in between the fence/batting cage, paint the bathroom and pull weeds/trees and spray at the ballfield.

For the pool it needs a thorough cleaning and painting. The 1 of the 5 sand filters isn’t working and should be with the street construction planned this summer. He will try to fix it, but it may be costly. The testing of the pool will be done during the public works work day. No need to come in after hours unless it is an emergency.

For the library the sign will be put back where it was. The fire house has repairs needed to the steel roof due to snow pulling off the guard. During the discussion it was noted that it was leaking inside. Public works is to get an estimate to get it fixed. When inquiring about a personnel committee it was advised it would be discussed in closed session.

The water leak has been found on Cty I between Maple and Park Street on 2-7-24. JI construction fixed it. The cost is estimated at $350 for leak detector, $3500 for JI and $221 for rap sleeve. Approximately 2.6 million gallon of water was lost. 2 new meters were added on 2-7-24. The curb stop at 200 North St looks like it has been pulled up. ? on who is to pay for it to be replaced. Jason will investigate and advise. 106 E Mineral Street is sitting empty. There is PVC pipes to the meter that may break. Was instructed to reach out to the owner.

We had to replace the chemical pump as it was not covered under warranty. The cost will be $651.

Meter changes have been started. There is approximately 5 left to do.

Jason is to write an SOP for when water will be shut off for non-payment.

The new pumps were received and installed after some repair/reprogramming was done.

**Police Officer Report**: On file

**Fire Dept Report**: SAMs registration has expired and needs to be renewed or we will have to pay for the wash station and cannot apply for the radio grant. There is a truck grant they would like to apply for that would require an 8% match. The fire department will need to put $30k into their budget if they apply for this grant.

**New Business**

Shawn Merkle offered a motion to approve the library trustee terms as presented. Don Pluemer offered a second. All approved.

A letter was from Christian Lepinski asking that the alternate street parking violation be dismissed due to not being from town or knowing there was alternate side parking. After a short discussion a motion was made by Jonathon S not to forgive the ticket. Shawn M offered a second. All voted in favor not to forgive the ticket. C. Lepinski check will be cashed.

No one appeared on behalf of GPro to discuss a new sub-division No action was taken.

Don Pluemer made a motion to approve regular board meeting 1-17-24, special meeting 1-31-24 and caucus meeting 1-17-24 meeting with Jonathon S. offering a second. Meeting minutes were approved by all.

**Previous meeting**: A motion was made by Pat for ORDINANCE NO. 2024-01West Main Street Parking to be no parking on the south side of West Main Street from the intersection of Rte 66 west to the intersection of West Street or on the north side from the west lot line of 306 West Main Street to West Street. All approved with clerk to give all residents on the street a copy of the ordinance.

The revised WIMHTC Consent Letter for easement was received. After reviewing the proposal from MHTC Pat Raimer made a motion to approve the easement with Ryan Pilling offering a second. All approved.

**Librarian report** on file.

**Pool Committee:** We need to question with the insurance company about the pool manager being certified as a pool operator. Discussion was had about setting the wages for the pool manager, head lifeguard(s) and lifeguards. Shawn M made a motion to table discussion with Holly offering a second. Jonathon will take this back to the pool committee and advise next meeting.

Pool dates will the June 1 until August 18th with the tentative hours of 1-5 p.m. and 6-9 p.m.

Pat Raimer suggested there be an email campaign to for pool passes.

**Clerk report**

Kayla reported that Johnson Block is working on the compilation.

Honkamp, Town and Country Sanitation and Securian asked that the village make payments by ACH. Holly made a motion not to approve ACH with Ryan offering a second with Don Pluemer abstaining. All approved not to approve going with ACH payments with the companies noted.

New payroll system will start March 1. Other communication received from Amanda Thompson thank you, Badger Hollow Solar donations were $2500 apiece and invite to Grant County Economic Development meeting.

We did not get approval for the 8% simple rate increase as the water department was financially sound.

Motion by Shawn Merkle and a second by Don Pluemer to approve General Bills, Water, & Sewer & Auto Pays as presented. Roll call vote was taken: Ryan-yes, Shawn-yes, Pat-yes, Chuck-yes, Donald-yes, Jonathon-yes and Holly-yes. Motion passed

Motion to go into closed session by Shawn Merkle with Ryan Pilling offering a second.

Returned from closed session at 10:40 p.m. with Shawn offering a motion to approve purchase a time clock for upstairs and village shop. Pat Raimer offered a second. Motion passed with all in favor

Motion by Pat Raimer and a second by Shawn Merkle to adjourn at 10:42 p.m.

Minutes Posted on: 3-11-2024 – Village Website, Mills Market, Community Building, and

Montfort Post Office. Kayla D. Spurley - Village Clerk/Treasurer