

**VILLAGE OF MONTFORT
BOARD OF TRUSTEES
COMMUNITY BUILDING
102 E PARK ST, MONTFORT, WI 53569
REGULAR MEETING
MAY 15, 2024
APPROVED MINUTES**

Meeting called to order by President Chuck Piper at 7:00 p.m.

Roll Call: Present were President Piper, Ryan Pilling, Pat Raimer, Don Pluemer, Mark Burton and Mindy Toay. Jonathan Schumacher arrived at 7:26. Also present DPW Jason Sheire.

Proof of posting and confirmation of compliance with the Open Meeting Law was made. The agenda was posted on May 14, 2024 at the Community Building, Montfort Post Office, and Mills Market and the village website.

Motion by Ryan Pilling seconded by Mindy Toay to approve the agenda. Motion carried.

Motion by Pat Raimer, seconded by Don Pluemer to open the meeting to public comment. Motion Carried.

Nicole Klaas provided the results of the MIC survey to the board and asked to be placed on the June agenda to discuss the results and the Party in the Park.

Joe from Delta 3 Engineering presented a proposal for applying for a 100% grant for Library rehabilitation and improvements. There would be no match required by the village and \$30,000,000 was in the program with potential \$4.25 million for each grant application. The deadline to initiate the process is June 27th and they would have to get to work soon to get it completed. After many questions and discussion from the village board and Library Board members in attendance a motion was made by Pat Raimer, seconded by Don Pluemer to authorize \$5000 for the preparation of the plans and applying for the grant with Delta 3 Engineering. Roll call: Ryan Pilling – yes, Pat Raimer – yes, Chuck Piper – yes, Don Pluemer – yes, Mark Burton – yes, Mindy Toay – yes, Jonathan Schumacher – no. Motion carried.

Department of Public Works (DPW) Report:

Jason Sheire reported that he had received his new sewer license. Repairs were made to Well # 2, weeding is being done at the sewer plant, work on the leak at the Fire Rescue Building continues, the required Water Tower Inspection was completed and no issues found, the pool was power washed to remove loose material and painted and is now filled, the water heater in the community building was leaking and recommended that the board replace it with a smaller unit and numerous other tasks completed the last month. Two lead services have been discovered in the village that have not been reported in the past to the DNR. The Maple St. one was replaced today with Lenz Plumbing for \$3500 plus replacing blacktop and Gpro is in the process of replacing the lead service at Main and Fountain. The potential of more was discussed and will be followed

through by the DPW. He reported a water main break on Main St. in front of the Hollow has been repaired and recommended that Main St be considered as the next street project because of the suspected age and potential additional lead services. Discussion was held regarding the pop machine at RR1 Popcorn. We have multiple cases of pop that are outdated and Pepsi requires a minimum order of 10 cases. Pat Raimer stated that for the small amount of profit generated from the pop machine and the maintenance crews time in maintaining and stocking the machine that it be removed. Motion by Ryan Pilling, seconded by Don Pluemer to offer for sale the outdated pop for 40 cents per bottle and remove the pop machine. Motion carried. Jason reported that Wastewater Appreciation Day was May 22.

Fire Department Report:

Ryan Pilling reported that he was elected as new Fire Chief at last week's fire meeting. There were no calls last month and the money had not yet been received for the sale of the old bottle filling system. There will be a meet and greet held at the station on June 5 at 7p.m. with Upland Hills Health.

Discussion was held regarding new committee appointments for the new board members and replacing the Zoning and Plan Commission. The clerk is to type up a new list with the additions and present to the board in June.

Jason gave a report on the Park St. progress and issues already discovered. Tree removal was neglected in the bidding process for all trees except in the park where the parking stalls will go. Motion by Ryan Pilling, seconded by Don Pluemer to approve \$8500 to Woodchuck Tree Service to remove all the trees recommended by DPW. Roll call: Ryan Pilling – yes, Pat Raimer – yes, Chuck Piper – yes, Don Pluemer – yes, Mark Burton – yes, Mindy Toay – yes, Jonathan Schumacher – yes. Motion carried. The original stone storm sewer that was located under Fountain St. that was hoped to be preserved collapsed in the installation of new valves and shutoffs that were also not part of the original bid. There will be additional costs related to replacing this as well.

Pat Raimer reported that the annual Form C, PSC Reports and TID reports have been completed by Johnson Block and submitted.

Discussion was held for interim financing of the Park St. project. Two bids were received from Clare Bank and Community First Bank. Motion to accept Clare Banks proposal for 6 months at 3.99% by Ryan Pilling, seconded by Don Plumer. Roll Call: : Ryan Pilling – yes, Pat Raimer – yes, Chuck Piper – yes, Don Pluemer – yes, Mark Burton – yes, Mindy Toay – yes, Jonathan Schumacher – yes. Motion carried.

Motion by Pat Raimer, seconded by Ryan Pilling to authorize Diana Klosterman as signature authority and access to all village funds effective March 20, 2024. Motion carried.

It was recommended by interim clerk Shelly Bull that the new clerk attend the new clerk's workshop in Green Bay in July. Motion by Jonathan Schumacher, seconded by Mindy Toay to send Diana to the workshop at the villages expense including mileage and lodging. Motion carried.

Discussion was held regarding the ball park and concession stand. Shae Gillespie from the school asked several questions regarding the bathrooms, mowing and access to the equipment shed. Jonathan

Schumacher reported on some complaints received and will be working on Standard Operating Procedures going forward on what is expected of public works and the coaches. Without a concession stand the games scheduled there will most likely be pulled out of Montfort.

Motion by Ryan Pilling, seconded by Mindy Toay to approve the minutes of the 4-17-24 regular meeting. Motion carried.

Pool Committee Report

Jonathan Schumacher reported that the lifeguards were in the process of finishing their certifications. A community clean up days is scheduled for 5-17. Discussion was held regarding family passes. Motion by Ryan Pilling, seconded by Mark Burton that a family pass was for up to 4 people of immediate family and \$35 additional for any family members over 4. Motion carried 6-1 with Jonathan Schumacher voting no.

Pat Raimer reported that the accounting should be caught up by next month after waiting for the compilation by Johnson Block and Company and year-end adjustments that go with it. A large amount of bulk water bills was reported to Honkamp as a receivable 12-31-23 with no detail as to who they were and the clerk's office will continue to follow up on that.

Motion to pay all bills presented by Pat Raimer and auto pays and payroll. Roll call: Ryan Pilling – abstain, Pat Raimer – yes, Chuck Piper – yes, Don Pluemer – yes, Mark Burton – yes, Mindy Toay – yes, Jonathan Schumacher – yes. Motion carried

Motion by Ryan Pilling, seconded by Pat Raimer to approve JI Construction pay request# 1 for \$148,878.04 for the work completed on the Park St. project. Roll call: Ryan Pilling – yes, Pat Raimer – yes, Chuck Piper – yes, Don Pluemer – yes, Mark Burton – yes, Mindy Toay – yes, Jonathan Schumacher – yes. Motion carried.

Motion by Ryan Pilling, seconded by Mindy Toay to adjourn at 9:52 p.m. Motion carried.

Posted on June 27, 2024 at 3:15 pm to website, Community Building, Montfort Post Office and Mills Market – Diana Klosterman, Village Clerk/Treasurer