**VILLAGE OF MONTFORT**

**BOARD OF TRUSTEES**

**COMMUNITY BUIDING**

**102 E PARK ST, MONTFORT, WI 53569**

**REGULAR MEETING**

**SEPTEMBER 18, 2024**

**APPROVED MINUTES**

**CALL TO ORDER AND ROLL CALL**

Meeting called to order at 7:03 pm by President Chuck Piper. PRESENT: Pat Raimer, Don Pluemer, Mindy Toay, Ryan Pilling, Jonathon Schumacher, and Mark Burton arrived at 7:05 pm. Also in attendance DPW Jason Sheire, Gary Anderson, Aaron Freymiller, Doug Hines-Munson and Clerk Diana Klosterman.

Open Meeting Law compliance check: Confirmation that the Agenda was posted on September 16, 2024 to village website, Mills Market, Community Building & Montfort Post Office.

Motion by Ryan Pilling and a second by Don Pluemer for approval of agenda. Motion carried.

Motion by Don Pluemer with a second by Mindy Toay to open meeting to public comments: Motion carried.

Michelle Winkers from the MIC Committee presented the Board a preliminary pool plan. The MIC Committee will return to the Board with any updated plans. She also asked that the MIC Committee to be placed on all future agendas.

Aaron Freymiller approached the board regarding a clarification of a fence ordinance. After discussing the issue, decision was made to review the ordinance by the Board. He would like to be on the agenda at the October Board meeting.

**Police Officer Report:** On file.

**New Business:**

Doug Hines-Munson approached the board regarding a sewer credit on his water bill. A motion to approve was made by Donald Pluemer and seconded by Mark Burton. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – Yes, Jonathon Schumacher – Yes. Motion carried.

Gary Anderson approached the board regarding a sewer credit on his water bill. A motion to approve was made by Donald Pluemer and seconded by Mark Burton. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – Yes, Jonathon Schumacher – Yes. Motion carried. Also discussed a tree very near to his property line. Jason will make arrangements to have the tree come down.

**Public Works Director Report:**

Augelli Concrete will be here on Friday September 20thto start the Community Building parking lot repair.Iverson will be here on Wednesday, October 2nd to re-blacktop the parking lot. All streets have been swept. **Water –** Representative from Core and Main was here and repaired several water meters. **Sewer –** Need to haul sludge from sewer plant, will get two proposals. **Pool –** Pool pump will need to be replaced or re-built. Will get bids. Pool bathrooms are closed. **General –** Discussed with Officer Duane Jacobson ordering speed signs, he will let us know the status of any grants. A motion to order yard speed limit signs was made by Ryan Pilling and seconded by Mindy Toay. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – Yes, Jonathon Schumacher – Yes. Motion carried. Jason and Adam will be out of the Village on September 26th in the morning for continuing education training.

**Fire Department Report:**

Ryan Pilling reported there was an accident at the intersection of CTY Rd I/Hwy 18/ Hwy 80. Requested and was given approval to send bill.

The Fire Department was awarded a FEMA Grant for communications for $36,071.00 with a 8% match from the Village. Discussed the radios that the Department is looking into.

On December 14th the Fire Department will be having a Pancake Breakfast from 7:00 to 11:00 am. Santa will be at the Community Building from 11:00 am to 1:00 pm. There will be food trucks also and the Holiday Parade will be at 7:00 pm.

Ryan Pilling reported that the signs for the building are being made and the steel for the building repair has been ordered.

**Old Business:** Discussed the Pilling Property Development off Wall Street along with TIF funding for the project. Motion to contact the attorney to get an opinion on the project made by Pat Raimer and seconded by Mark Burton. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – Abstained, Jonathon Schumacher – Yes. Motion carried.

Discussed the annexation request by Keagan Pilling. Motion to approve the annexation made by Jake Pluemer and seconded by Mindy Toay. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – Abstained, Jonathon Schumacher – Yes. Motion carried.

Discussion of bakery operating out of home and found that there are no State permits needed. The Village is requiring a Conditional Use Permit. Will refer to the Plan Commission.

Lenzendorf/Village Property – Spoke with Pheasants Forever regarding tilling the ground. Also discussed possible uses for the shed.

The Village needs to reimburse the lifeguards for their certification. A motion to pay the full certification fee for the lifeguards was made by Pat Raimer and was seconded by Mindy Toay. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

**Consent Agenda:**

Motion to approve the Minutes from Board Special Meeting 8/15/24, Regular board meeting 8/21/24, Special Board Meeting 8/27/2024, Special Meeting 9/16/2024, Special Meeting 9/16/2024 after the correction of the spelling of Jason Sheire in the Regular Board Meeting 8/21/2024, Special Board Meeting 8/27/2024 and Special Meeting 9/16/2024 was made by Jonathon Schumacher and seconded by Mindy Toay. Motion carried 7-0.

**Clerk Treasurers Report:**

Clerk reported that the software back up program needed to be renewed. After discussion, a motion to renew the program was made by Ryan Pilling and seconded by Don Pluemer. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

Clerk is working with the Village Attorney regarding the special assessment from the new laterals. After discussing Comp Time, a motion to allow the Comp Time to roll from year to year and to cap Comp Time at 80 hours was made by Pat Raimer and seconded by Ryan Pilling. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

The Clerk will be attending De-escalation Training for the upcoming election in Lancaster on October 9th.

It was discovered that we have not been deducting the correct amount for insurance for an employee. This has been corrected and the Employee is now paying the correct amount. A motion to not charge the Employee for back insurance was made by Jonathon Schumacher and seconded by Mindy Toay. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

Motion to approve payment of bills was made by Mindy Toay and seconded by Ryan Pilling. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

A motion to pay J.I. Construction pay requests 4 and 5 along with Vierbicher pay request 21 was made by Jonathon Schumacher and seconded by Mindy Toay. Roll call: Pat Raimer – yes, Mindy Toay – yes, Don Pluemer – Yes, Mark Burton – Yes, Charles Piper – Yes, Ryan Pilling – yes, Jonathon Schumacher – Yes. Motion carried.

A motion to adjourn was made by Pat Raimer and seconded by Mindy Toay at 10:45 pm.