

**VILLAGE OF MONTFORT
BOARD OF TRUSTEES
COMMUNITY BUILDING
102 E PARK ST, MONTFORT, WI 53569
REGULAR MEETING
JANUARY 15, 2025
APPROVED MINUTES**

Call to Order and Roll Call:

Meeting called to order at 7:00 pm by President Chuck Piper. Present: Pat Raimer, Mindy Toay, Jonathon Schumacher, Don Pluemer and Mark Burton, and Ryan Pilling.

Open Meeting Law compliance check: Confirmation that the Agenda was posted on January 10, 2025 to village website, Mills Market, Community Building & Montfort Post Office.

Motion by Mark Burton and a second by Mindy Toay for approval of agenda. Motion carried.

Motion by Pat Raimer with a second by Mindy Toay to open meeting to public comments. Motion carried. No public comments.

Police Officer Report: On file. Grant County Chad Chappell was present and introduced himself. He has replaced Duane Jacobson as the Village Officer effective as of January 13, 2025.

Fire Department Report: Doug Bartow was present from the Fire Department and presented the Fire report. The Department answered three calls so far in January. Radios were ordered to be paid by a 2023 grant. These radios will be compatible to Grant County's new radio system which will be completed between July 1st and December 31st, 2025. A grant for \$38,965.00 was submitted in December, 2024 for hoses and equipment. The Department was notified that that they will have a 2% Dues Audit on February 12, 2025 at 3:00 pm.

New Business:

Dustin Bollant/purchase of Village property – tabled until February meeting.

Library Board Appointments – Motion made by Mark Burton and seconded by Jonathon Schumacher to approve the Library Board appointments of Heather Mayne and Ty Hines for a three year term. Motion carried.

ADRC Space Agreement –Motion was made by Pat Raimer and seconded by Jonathon Schumacher to approve the 2025 ADRC Space Agreement. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Yes. Motion carried.

Grant County Economic Dev Corp Funding Request–Motion was made by Jonathon Schumacher and seconded by Mark Burton to approve the 2025 Grant Co Economic Dev Corp funding request. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Yes. Motion carried.

Old Business:

Pilling Property Development/Ehlers – Dan Dreessens from Delta 3 was present and presented new information regarding the Pilling Development. He has been speaking with Kayla from Ehlers regarding the official Developer’s Ask/Agreement regarding the subdivision and will forward the information to her.

MIC Committee – Nichole Klaas was present for the MIC Committee. She stated that the next step for the MIC Committee to complete for the pool would be to have a site survey completed of the pool property. The site survey is needed for elevations. She stated that this would be at no cost to the Village. A motion to approve the site survey was made by Jonathon Schumacher and seconded by Mark Burton. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Yes. Mindy Toay – Abstained. Motion carried.

Village/Route 66 Property – Jonathon Schumacher reported that he found that at the March 18, 2020 meeting, parcels #62-516, #62-510, and #151-292 were made a conservancy district with the caveat of use for a sewer plant in the future. Jonathan stated that he will have a Public Property meeting the first week of February to go over the correct seed, the cost of upkeep on the property, and find out if we need to burn off the property or if we can drill the seed in.

Community Room Library/Village Space Usage - Mark Burton brought up the possibility of making changes to the Community Room for increasing public services such as a space for more library space, virtual seminars and private meetings. After discussing the subject, it was decided that the Board would like to see a preliminary layout. The need for a new Library sign outside and where to locate it was also discussed but no decision was made at this time. The Library Board will provide the new sign. A motion was made by Don Pluemer and seconded by Mindy Toay to go further with a cost analysis for the Library project. Roll call: Pat Raimer – yes, Don

Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – No. Ryan Pilling– Yes. Motion carried.

Public Works Director's Report:

Jason Sheire stated that the salt shed inspection is coming up and does not think that the shed will pass. He does not want to fix the shed if the Village is moving the public works department down the buildings y the sewer plant. He stated that if we use those buildings for this use, we will need to put water in one of the sheds. Jason asked if the Village could delegate someone to call Adam in if roads should need attention and Jason to call Adam in is not available. A motion was made by Pat Raimer and seconded by Ryan Pilling to allow the Village President, if available, or someone off the Street Committee to contact Adam in the event that Jason is not available. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Yes. Motion carried.

Jason stated that the holiday lights will be coming down and that they had plowed snow and put down material. He also informed the board that the scale in well 2 will need to be replaced soon. He replaced two thermostats – one for Well 2 and one for the sewer plant. They replaced the water heater in the community building. He also put a new blade on the Boss plow and had to have the F350 plow fixed. Jason sent a letter to the Mick family regarding the JI Construction bill. After discussing this bill it was stated that if Jeremy Iverson should contact Jason again regarding the bill, he should refer him to the Board.

Consent Agenda: A motion was made to approve both December meeting minutes was made by Mindy Toay and seconded by Chuck Piper. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Yes. Motion carried.

Clerk's Report:

Diana brought to the board a quote for a new computer. After discussion, she will contact Applied Micro for more information. She also questioned the board about the SAM number renewal and was referred to Doug Bartow for assistance.

Diana brought to the board that there will be a balance on the Park Street loan that will not be covered by the LRIP payment. After discussion, she will get quotes from Clare Bank, Community First Bank and Royal Bank and bring to the next meeting.

Approval of Monthly Bills:

Motion to approve payment of bills was made by Jonathon Schumacher and seconded by Mindy Toay. Roll call: Pat Raimer – yes, Don Pluemer – yes, Mark Burton – Yes, Charles Piper – Yes, Mindy Toay – Yes, Jonathon Schumacher – Yes. Ryan Pilling– Abstained. Motion carried.

A motion was made by Don Pluemer and seconded by Ryan Pilling to convene to closed session pursuant to Wis Sta 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to 2025 wages and contracts for the following Village employees: Clerk/Treasurer, Director of Public Works and Village Public Works position. Roll call: Yes - Charles Piper, Don Pluemer, Pat Raimer, Ryan Pilling, Jonathon Schumacher, Mark Burton and Mindy Toay.

Motion carried. Closed Session at 9:17 pm

A motion was made by Jonathon Schumacher, seconded by Pat Raimer to return to open session. Motion carried. Open Session at 9:40 pm

A motion to approve the Public Works Director's contract and the Clerk/Treasurer's contract as is along with the Public Works position contract with the amendment that he resides within thirty miles of the Village was made by Jonathon Schumacher and seconded by Pat Raimer. Motion carried.

A motion by Jonathon Schumacher and seconded by Pat Raimer to add performance reviews to the February meeting with background checks. Also have drug tests for the maintenance positions. Motion carried.

Motion for Adjournment:

A motion to adjourn was made by Mindy Toay and seconded by Don Pluemer at 943 pm.